 **Course Overload Petition**

**DEADLINE**: All petitions must be submitted at least one week prior to the session for which it is being requested.

**NON-DEGREE**: Non-degree students may enroll for a maximum of 8 credits in the fall or spring semesters.

**GPA REQUIREMENTS**: Fall or Spring: 19 hours = at least 2.5; 20-21 hours = at least 3.0; 22 or more hours = at least 3.4

Summer A/B: 8-9 hours = at least 3.0; 10 or more hours = at least 3.4

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| **Name** | | **ASU ID (10-digit)** | **Course Overload Request Term**  **Fall**  **Spring**  **Summer** **Total Hours Requested:**  **Requested hours each session: A:**      **B:**      **C:** |
| **ASU E-mail** | | **Expected Current Term GPA** | **Do you need an overload to graduate by a certain date?**  Yes  No  **Are you taking any research, internship, or thesis credit?**  Yes  No |
| **Telephone** | **Total ASU Credits** | **Cumulative GPA** |

**Explain why you need this overload and how you will manage this increase in workload.**

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**List courses for which you are already registered in the term you are requesting the overload.**

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| Course and Class # (i.e. ENG 101, 45321) | Credit hours | Session |
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**List the additional courses that you want to add to your schedule if this overload petition is approved.**

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| Course and Class # (i.e. ENG 101, 45321) | Credit hours | Session |
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**SUBMISSION**: Submit your completed form to your departmental advising office if requesting 24 credits or less. Submit petitions over 24 credits to [clas@asu.edu](mailto:clas@asu.edu).

For College Use:  Approve  Deny Signature: Date: