



**College of Liberal Arts and Sciences**  
**Senate Meeting Minutes**  
**August 25, 2014**  
**3:15 pm**  
**Fulton Center 2490**

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- I. Call to Order
    - a. Lisa Whitaker called the meeting to order
  
  - II. Introduction of Senators
    - a. Those present introduced themselves
  
  - III. Approval of April 7, 2014 Minutes
    - a. Motion to accept the minutes
    - b. Robert McKee moved to accept, Stanlie James seconded the motion.
  
  - IV. Overview of College Senate
    - a. Lisa Whitaker showed (via projector) Senators the description of the College Senate on the CLAS website and added her comments
    - b. Dean Kenney provided additional information
  
  - V. Dean's Report (Patrick Kenney, Vice Provost and Dean)
    - a. Enrollments – Enrollments in our courses are constantly monitored. In general, enrollment in social sciences courses has been flat. Enrollments in math, science and engineering courses are up. Overall, CLAS enrollments are up a bit. We are up in new freshmen and flat on transfer students. We anticipate getting 600-700 new students via Starbucks.
  
    - b. External expenditures – These were flat from last year. However, proposals are up sharply, in part due to the seed funding made available by the university. Obama's stimulus funding also gave money to some researchers.
  
    - c. The Gardiner Institute – This entity has been hired to look at ASU's "1<sup>st</sup> year experience" (i.e. the freshman experience). The project will be launched in the next few weeks via Chairs and Directors. A pilot program ran in the final weeks of summer, just before the fall semester started. \$100K was spent on 70 at-risk (to fail or drop out) students. Students were selected based on their SAT scores and other measures, which were fed into the "Colorado Index" which has been amazingly accurate at predicting students' first-year performance. The selected students were moved into the dorms and given a few classes, tutoring, advising, help with writing skills, etc. to help prepare them for their first semester. All of this is in the service of increasing retention. If it works, it will be money well-spent.

- d. Retention – For AZ natives, we have achieved almost 90% retention. However for transfer students, retention is only at about 75%. We are looking at ways to increase retention of transfer students, e.g. give them an orientation just as we do for incoming freshmen. Presiding Officer-Elect Michael Rosenberg suggested delaying Fraternity/Sorority Rush until the Spring semester to improve retention.
  - e. Faculty Hiring – Provost Page wants hiring of new faculty to be done in phases. 15-16 lines have already been approved. Approval of additional lines is in the works for (a) 20-20 research goals (centered on specific research clusters) and (b) enrollment growth funding. We need 35-40 lines to hold constant the number of faculty. If all lines desired are approved, we will have 70 additional lines. We should know how many lines we are getting by sometime in September.
- VI. Bylaw Revision Proposal (Deb Clarke)
- a. Senators reviewed and discussed the proposal.
  - b. Stanlie James moved to approve, Robert McKee seconded the motion.
- VII. Announcements
- a. Lisa Whitaker advised the next CLAS Senate meeting would be held on September 22, 2014.
- VIII. Adjournment
- a. Lisa Whitaker requested a motion to adjourn the meeting at 4:00 PM
  - b. Elsie Moore moved to accept, Elizabeth Horan seconded the motion.



**College of Liberal Arts and Sciences**  
**Senate Meeting Minutes**  
**September 22, 2014**  
**3:15 pm**  
**Fulton Center 2490**

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- I. Call to Order
  - a. Lisa Whitaker called the meeting to order.
- II. Approval of August 25, 2014 Minutes
  - a. Motion to accept the minutes
  - b. Elsie Moore moved to accept, Elizabeth Horan seconded the motion.
- III. Dean's Report (Patrick Kenney, Vice Provost and Dean)
  - a. Faculty Hiring – The CLAS hiring plan is not yet finalized; it will be sent out to you once it's been officially approved (rather than sending a series of drafts, updates, and corrections).
- IV. Curriculum Committee Report
  - a. Motion to accept the report.
  - b. Kathleen Heenan moved to approve, Elsie Moore seconded the motion.
- V. Announcements
  - a. Sybil Thornton asked if the University had a policy about how long students in a brick-and-mortar course were required to wait if their instructor was late to class. Her students raised this question in lieu of the commute problem with faculty and students on the morning of Sept. 8 during the torrential rains causing flash floods throughout the valley. This question will be addressed to the Student-Faculty Policy Committee.
  - b. Michael Rosenberg provided an overview of the ad hoc committee, "Data Archives Task Force". The committee will consider university policies toward the archiving of research data, including both data accessibility and infrastructure, particularly with regard to upcoming changes in federal policy toward data accessibility for funded research. For additional information you may visit the website <http://usenate.asu.edu/node/5093>
  - c. Lisa Whitaker advised the next CLAS Senate meeting will be held on October 20, 2014.
- VI. Adjournment
  - a. Lisa Whitaker requested a motion to adjourn the meeting at 4:00 PM
  - b. Sybil Thornton moved to accept, Manuel Barrera seconded the motion.



**College of Liberal Arts and Sciences**  
**Senate Meeting Minutes**  
**October 20, 2014**  
**3:15 pm**  
**Fulton Center 2490**

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- I. Call to Order
  - a. Lisa Whitaker called the meeting to order.
- II. Approval of September 22, 2014 Minutes
  - a. Motion to accept the minutes
  - b. Elizabeth Horan moved to accept, Steven Reynolds seconded the motion.
- III. Dean's Report (Patrick Kenney, Vice Provost and Dean)

Faculty Hiring – Dean Kenney discussed CLAS tenure 2020 goal hires. Key items are being assessed: Space; Hires without extensive money in start-ups; Hires in the Natural Sciences and Social Sciences would bring in research money; Borderlands Initiatives to hire minority faculty.
- IV. Curriculum Committee Report
  - a. Motion to accept the report.
  - b. Kathleen Heenan moved to approve, Steve Desch seconded the motion.
- V. Further discussion took place regarding when an Instructor is late for class, and since there is currently not a policy in place, CLAS Senators discussed the alternative that Instructors should define a late policy in his/her syllabus.
- VI. Announcements
  - a. Lisa Whitaker advised the next CLAS Senate meeting will be held on November 17, 2014.
- VII. Adjournment
  - a. Lisa Whitaker requested a motion to adjourn the meeting at 4:00 PM
  - b. Sybil Thornton moved to accept, Joseph Blattman seconded the motion.



**College of Liberal Arts and Sciences**  
**Senate Meeting Minutes**  
**November 17, 2014**  
**3:15 pm**  
**Fulton Center 2490**

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- I. Call to Order
  - a. Lisa Whitaker called the meeting to order.
  
- II. Approval of October 20, 2014 Minutes
  - a. Motion to accept the minutes
  - b. Sybil Thornton moved to accept, Mini Wadhwa seconded the motion.
  
- III. University Academic Council Update on ACD 402 (Cynthia Tompkins, President, Tempe Campus).
  - a. Discussion took place with faculty providing thought and input to the revision of ACD 402.
  - b. Attached is a revision of ACD 402 for CLAS Senators to provide any suggestions by writing directly to Cynthia Tompkins at [Cynthia.Tompkins@asu.edu](mailto:Cynthia.Tompkins@asu.edu)  
Cynthia ~~wanted me to~~ reported they did not incorporate the reporting included in the old ACD 402 because that will be set in "Procedures".
  
- IV. Curriculum Committee Report
  - a. Motion to accept the report.
  - b. Elsie Moore moved to approve, Sybil Thornton seconded the motion.
  
- V. Announcements
  - a. Lisa Whitaker advised the next CLAS Senate meeting will be held on January 12, 2015.
  
- VI. Adjournment
  - a. Lisa Whitaker requested a motion to adjourn the meeting at 4:05 PM
  - b. Elizabeth Horan moved to accept, Elsie Moore seconded the motion.



**College of Liberal Arts and Sciences**  
**Senate Meeting Minutes**  
**February 9, 2015 ▪ 3:15 pm ▪ Fulton Center 2490**

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- I. Call to Order
  - a. Lisa Whitaker called the meeting to order.
  
- II. Approval of November 17, 2014 Minutes
  - a. Motion to correct the minutes under section III.b. Revised minutes are attached.
  - b. Elsie Moore moved to accept the minutes with the correction noted, Steve Desch seconded the motion.
  
- III. Curriculum Committee Report
  - a. Motion to accept the report.
  - b. Hoyt Tillman moved to approve, Stefania Tracogna seconded the motion.
  
- IV. Dean's Report
  - a. Arizona Governor proposed a 10% cut of State investment to universities. Discussion with Legislature may mean additional cuts. This could be approximately a \$70 million cut in education for all three universities; roughly \$40 million for ASU.
  - b. Provost asked colleges to factor a 2 - 2.25% reduction in State funded resources. Alternatives to adjust to this reduction - seek resources from on-line courses, summer courses, and RID.
  - c. There is an increase in TA stipends and colleges will absorb costs. Some units will see lower numbers in TA support than others.
  - d. Effective July 2015, contract faculty (Instructors) minimum pay increased to \$36K. Again, colleges will absorb costs.
  - e. Provost reduced the amount of resources for graduate student tuition.
  - f. Units to continue with hiring plans and push forward with searches.
  
- V. Announcements
  - a. Michael Rosenberg proposed drafting a policy from CLAS Senate: It's at the faculty's discretion to allow groups to make "an announcement" during class time.
    - i. Faculty have a right to reject any group requesting class time when it's not related to course material.
    - ii. Protect faculty from thinking they are required to provide class time for announcements.
    - iii. Protect faculty from bias. (i.e. Letting one group in and not others.)

Some discussion followed and faculty were asked to think about it and continue the discussion at the next Senate meeting.

- b. Lisa Whitaker announced the next CLAS Senate meeting will be March 23, 2015.
- c. Professor Comfort suggested corrective revisions to the bylaws. The proposed changes may be discussed further at next month's meeting.

VI. Adjournment

- a. Lisa Whitaker requested a motion to adjourn the meeting at 4:11 PM
- b. Delia Saenz moved to accept, Elsie Moore seconded the motion.



**College of Liberal Arts and Sciences**  
**Senate Meeting Minutes**  
**March 23, 2015 • 3:15 pm • Fulton Center 2490**

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- I. Call to Order
  - a. Lisa Whitaker called the meeting to order.
- II. Approval of February 9, 2015 Minutes
  - a. Elsie Moore moved to accept the minutes, George Wolf seconded the motion.
- III. Dean's Report
  - a. *First Year Forward* concluded its first year with success. This is a review of freshmen students across the university in their first year. Goal of the program is to retain students and a higher graduation rate.
  - b. The number of search proposals and funding has increased in CLAS. Over the last 5 years ASU has come in at approx. 20%. Long term trajectory looks good if we maintain this pace.
  - c. Budget cut of 2.33% reduction in State funded resources. Alternatives to adjust to this reduction - seek resources from on-line courses, summer courses, and RID.
  - d. A merit exercise is still being reviewed by the provost. No word how the funds will be allocated or the amount.
  - e. Effective July 2015, contract faculty (Instructors) minimum pay increased to \$36K. The increase will come from the source which the instructor is currently paid.
  - f. Provost reduced the amount of resources on the hiring plan initiated last fall by approx. 60%. Open searches have been placed on hold and/or closed without hire. We have approx. 35 accepted hires coming Fall 2015.
- IV. Chemistry & Biochemistry presentation | Dan Buttry, Chairperson
  - a. Dan Buttry presented a proposal for transitioning the Department of Chemistry & Biochemistry to the School of Molecular Sciences. Both proposal and presentation are on the Senate Blackboard site for review.
- V. Curriculum Committee Report
  - a. Motion to accept the report.
  - b. Jack Spielberg moved to approve, Mini Wadhwa seconded the motion.
- VI. Announcements
  - a. Nominations for CLAS Senate Presiding Officer-elect. On the CLAS Senate Blackboard site, there is a Discussion Board set up to nominate a fellow senator or self-nominate.
  - b. Lisa Whitaker announced the next CLAS Senate meeting will be April 27, 2015.
- VII. Adjournment
  - a. Lisa Whitaker requested a motion to adjourn the meeting at 4:22 PM
  - b. Juan Gil-Osle moved to accept, Katherine Heenan seconded the motion.





**College of Liberal Arts and Sciences**  
**Senate Meeting Minutes**  
**April 27, 2015 • 3:15 pm • Fulton Center 2490**

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- I. Call to Order
  - a. Lisa Whitaker called the meeting to order.
- II. Approval of March 23, 2015 Minutes
  - a. Motion to accept the minutes as corrected under section III b. Mark Schmeeckle moved to accept, Elsie Moore seconded the motion.
- III. Dean's Report
  - a. Information on a merit exercise has not been announced from President Crow.
  - b. Promotion and Tenure decisions have not yet been decided by the Provost.
  - c. Three external candidates were interviewed for the Dean of Social Sciences position. Faculty and administrators did not express strong support of these candidates, an internal search is underway. The candidates are Elizabeth Wentz (SGSUP) and Alexander Brewis-Slade (SHESC).
  - d. Minimal hiring continues. Resources are no longer available at college or provost level.
  - e. CLAS support for TA's is allocated by the resources available and the needs of the dept/unit.
- IV. Curriculum Committee Report
  - a. Motion to accept the report.
  - b. Elsie Moore moved to approve, Richard Newhauser seconded the motion.
- V. New Business
  - a. Hoyt Tillman made a motion and George Wolf seconded the motion to approve the proposal to transition the Dept. of Chemistry & Biochemistry to the School of Molecular Sciences. A vote was taken with 20 in favor, 0 opposed, 4 abstained.
  - b. Peter Goggin and Stefania Tracogna accepted nominations as the next CLAS Senate Presiding Officer-Elect. Ballots were collected – 11 in favor of P. Goggin, 11 in favor of S. Tracogna and 1 abstained. A second set of ballots were collected – 13 in favor of S. Tracogna, 9 in favor of P. Goggin and 1 abstained. Stefania Tracogna accepted the position of CLAS Senate Presiding Officer-Elect.
- VI. Adjournment
  - a. Lisa Whitaker requested a motion to adjourn the meeting at 4:16 PM
  - b. Elsie Moore moved to accept, Joseph Blattman seconded the motion.