



**College of Liberal Arts and Sciences**  
**Senate Meeting Minutes**  
**September 21, 2015 • 3:15 pm • Fulton Center 2490**

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- I. Call to Order
  - a. Michael Rosenberg called the meeting to order at 3:24 PM
  
- II. Approval of April 27, 2015, 2015 Minutes
  - a. Motion to accept the minutes
  - b. Sybil Thornton moved to accept, Jackie Wheeler seconded the motion. 20 in favor, 0 opposed, 2 abstained.
  
- III. Dean's Report
  - a. Unit Chairs/Directors were asked to develop a "majors only" introductory course that is closely tied to the ASU 101 course. This initiative was put in place from the data that was collected through the *First Year Forward* review. The goal of the introductory course is to give first year students the best experience, which will in turn, raise retention and graduation rates.
  - b. The Hiring Plan for CLAS has been approved. The lines were sent out to Chairs/Directors. Units are starting to begin their searches.
  - c. Waiting for the numbers to come in on Enrollment Growth Funding. The funding will be based on the last two semesters. This will add 15 more search lines. The money has not yet been cleared by the Provost.
  - d. The Merit raise process is underway. Chairs/Directors were asked to turn names into the Dean's office by September 18, 2015. These raises will be based on evaluations for the calendar year, 2014. Still waiting for the remaining guidelines. If all is clear, should see the money in January.
  
- IV. Curriculum Committee Report
  - a. There was concern regarding the BS Actuarial Science proposal being approved without the course being approved. Paul LePore, Associate Dean for Student and Academic Programs, explained that the proposal was passed pending the new course being developed by the unit. Neither piece will go forward until both are complete and passed by the committee.
  - b. Motion was made to remove the BS Actuarial Science proposal from the report.
  - c. Stefania Tracogna moved to approve, Sybil Thornton seconded the motion.
  - d. Motion was made to table the topic for the next meeting.
  - e. Eric Kostelich moved to approve, Lee Bebout seconded the motion.
  - f. Motion to accept the report with the exception of the BS Actuarial Science proposal.
  - g. Meenakshi Wadhwa moved to approve, Eric Kostelich seconded the motion.
  
- V. Announcements
  - a. Nothing to report
  
- VI. Adjournment
  - a. Michael Rosenberg requested a motion to adjourn the meeting at 4:13 PM
  - b. Jackie Wheeler moved to accept, Sybil Thornton seconded the motion.



**College of Liberal Arts and Sciences**  
**Senate Meeting Minutes**  
**October 19, 2015 • 3:15 pm • Fulton Center 2490**

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- I. Call to Order
  - a. Michael Rosenberg called the meeting to order at 3:16 PM
  
- II. Approval of September 21, 2015 Minutes
  - a. Motion to accept the minutes
  - b. Greg Stone moved to accept, Monica Gaughan seconded the motion. 23 in favor, 0 opposed, 0 abstained
  
- III. Dean's Report
  - a. Merit process is flowing on time. Faculty should hear by the end of the calendar year, with the increase showing up in their first check following the new year.
  - b. The Hiring Plan is complete and out to units. Searches should be underway. The College received 1.3 million from the Provost Office for additional hires. This will cover approx. 10-11 lines. The plan is to hire between 38-40 faculty members total. Last year, 58 hires were made. 90% of the planned searches were successful.
  - c. Promotion and Tenure is underway. The College committee has begun reviewing cases. The University claims that as a whole, we have the same number of Tenured and Tenure Track faculty members since the recession. This is not true in our College. Humanities and Natural Sciences are up a few, but Social Sciences have dropped in numbers.
  
- IV. Curriculum Committee Report
  - a. The concern regarding the BS Actuarial Science proposal has been cleared up.
  - b. Motion to accept the report.
  - c. Meenakshi Wadhwa moved to approve, Jackie Wheeler seconded the motion. 23 in favor, 0 opposed, 0 abstained
  
- V. Campus Safety Procedures and Preparedness
  - a. Monica Gaughan was contacted by several colleagues with concerns on campus safety. Monica asked the Senate for direction on what action they can take to put a plan in place.
  - b. Lee Bebout also addressed concerns about not being able to lock classrooms, in order to keep people from coming in to the room, if there was a threat on campus.
  - c. Jackie Wheeler mentioned that anyone can contact Campus police and request them to do a safety assessment of their workspace. They will talk to faculty and address any areas of concern.
  - d. Motion was made to make a request to the University/College to consider faculty being able to lock classrooms.
  - e. Lee Bebout moved to approve, Monica Gaughan seconded the motion. 22 in favor, 0 opposed, 0 abstained
  
- VI. Announcements
  - a. Becky Ladd announced that the University Services and Facilities Committee will be emailing out a survey before the Thanksgiving break. The survey will have workplace/area safety questions to answer. She encouraged faculty to write additional comments in those areas, to highlight their concerns.
  
- VII. Adjournment
  - a. Michael Rosenberg requested a motion to adjourn the meeting at 4:20 PM
  - b. Sybil Thornton moved to accept, Becky Ladd seconded the motion.



**College of Liberal Arts and Sciences Senate**  
**Agenda**  
**November 16, 2015**  
**3:15 pm**  
**Fulton Center 2490**

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- I. Call to Order
  - a. Michael Rosenberg called the meeting to order at 3:16 p.m.
  
- II. Approval of October 19, 2015 Minutes
  - a. Motion to accept the minutes
  - b. Sybil Thornton moved to accept, Lee Bebout seconded the motion  
23-accepted; 0- opposed; 0- abstentions
  
- III. Dean's Report
  - a. Dean Kenney did not have anything new to report. He did ask for feedback regarding racially charged issues – specifically “Are we receiving timely information? and What do we do with that information once we receive it?” If Senate has any thoughts or suggestions, please email Dean Kenney.
  
- IV. Curriculum Committee Report – November 6, 2015
  - a. Motion to accept the report
  - b. Steven Reynolds moved to approve, Sybil Thornton seconded the motion  
23- Approved; 0- opposed; 0- abstentions
  
- V. Campus Safety Training
  - a. Paul LePore and Kenro Kusumi handed out safety training information and resources. The Safety Awareness Training is an online course. Faculty members can self-enroll.
  - b. Dean Kusumi also informed the group that faculty should enroll in the travel system, so they can be keep track of any issues that arise with students who are travelling abroad.
  
- VI. Announcements
  - a. Peter Goggin announced that the University Committee on Committees is meeting on November 30<sup>th</sup> to discuss nominations for University committee seats. Please send in your nominations as soon as possible.
  
- VII. Adjournment
  - a. Michael Rosenberg requested a motion to adjourn the meeting at 4:04 p.m.
  - b. Jackie Wheeler moved to accept, Eric Kostelich seconded the motion.

# Resources for Student Concerns

Phone contacts for CLAS faculty and staff dealing with emergent student issues

## Distressed students:

Disability accommodations	Disability Resource Center	480-965-1234
Discrimination	Office of Equity and Inclusion	480-965-6547
Emotional concerns	ASU Counseling Services	480-965-6146
	24-hour EMPACT Crisis Hotline	480-921-1006
Illness (emergency)	Non-campus phone	911
Illness (non-emergency)	ASU Student Health	480-965-3399
Sexual assault and Title IX	Student Rights and Responsibilities	480-965-6547
Unexplained extended absence	Student Advocacy	480-965-6547

## Disruptive students:

Aggressive behavior (emergency)	ASU Police from campus phone	911
Aggressive behavior (non-emergency)	ASU Police	480-965-3456
Non-aggressive disruptive behavior	Student Rights and Responsibilities	480-965-6547

## Training, policies and guidelines:

ASU Police safety awareness training	<a href="http://cfo.asu.edu/police-safety-training">cfo.asu.edu/police-safety-training</a>
Campus safety resources	<a href="http://eoss.asu.edu/dos/safety">eoss.asu.edu/dos/safety</a>
Signs of concerning behavior	<a href="http://eoss.asu.edu/dos/safety/concerningbehavior">eoss.asu.edu/dos/safety/concerningbehavior</a>
Title IX	<a href="http://www.asu.edu/titleIX">www.asu.edu/titleIX</a>
Withdrawing students for disruptive behavior	<a href="http://clas.asu.edu/disruptivebehavior">clas.asu.edu/disruptivebehavior</a>

## Questions?

For guidance call the CLAS Dean's Office

For issues involving undergraduate students	480-965-6506
For issues involving graduate students	480-727-1048



## College of Liberal Arts and Sciences Senate

### Agenda

February 1, 2016; 3:15 pm

Fulton Center 2490

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- I. Call to Order
  - a. Michael Rosenberg called the meeting to order at 3:17 p.m.
- II. Approval of November 16, 2015 Minutes
  - a. Motion to accept the minutes
  - b. Rogier Windhorst moved to accept, Jennifer Fewell seconded the motion  
19-accepted; 0- opposed; 0- abstentions
- III. Dean's Report
  - a. Dean Kenney updated Senate on the State budget. The Governor submitted an \$8M proposal that will increase the all three Arizona universities' budgets. They are not anticipating a reduction in budget this year.
  - b. Dean Kenney also informed the Senate that the hiring plan is in full swing. The College is pursuing 49 lines which include searches for senior leadership positions in the Department of English, School of International Letters and Cultures, School of Social Transformation, School of Geographical and Urban Planning, School of Molecular Sciences, Department of Psychology, Melikian Center, and the Institute for Humanities Research
  - c. Lastly, Dean Kenney talked about the retention plan. There are 12 academic units that are involved in 9 early start programs. These programs are aimed at students whose incoming board scores put them at a higher risk for retention. Also 1<sup>st</sup> generation students and students of color are included in the numbers. Each student will be linked with a faculty member, in the college, that closely matches with the students' interests, etc. There are 600 students that have been identified. The College sits between 82-83% retention. The President would like those numbers to be at 90% and this initiative should help to drive those numbers up.
- IV. Curriculum Committee Report - January 25, 2016
  - a. Motion to accept the report
  - b. Sybil Thornton moved to approve, Jackie Wheeler seconded the motion  
19- Approved; 0- opposed; 0- abstentions
- V. Announcements
  - a. None.
- VI. Adjournment
  - a. Michael Rosenberg requested a motion to adjourn the meeting at 3:46 p.m.
  - b. Jackie Wheeler moved to accept, Rogier Windhorst seconded the motion.



## **College of Liberal Arts and Sciences Senate**

### **Agenda**

**March 21, 2016; 3:15 pm**

**Fulton Center 2490**

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- I. Call to Order
  - a. Michael Rosenberg called the meeting to order at 3:18 p.m.
  
- II. Approval of February 1, 2016 Minutes
  - a. Motion to accept the minutes
  - b. Jackie Wheeler moved to accept, Sybil Thornton seconded the motion  
22-accepted; 0- opposed; 0- abstentions
  
- III. Dean's Report
  - a. Nothing to report
  
- IV. Curriculum Committee Report - March 4, 2016
  - a. Motion to accept the report
  - b. LaDawn Haglund moved to approve, Rogier Windhorst seconded the motion  
22- Approved; 0- opposed; 0- abstentions
  
- V. Announcements
  - a. Senate members were asked to nominate a member to serve as the CLAS Senate Presiding Officer-Elect. Nominations will be accepted in the Discussion Board in Blackboard, or they can be emailed to Sara Cutrone
  - b. The final meeting for the Academic Year is April 18, 2016. At this time we will elect the Presiding Officer-Elect
  
- VI. Adjournment
  - a. Michael Rosenberg requested a motion to adjourn the meeting at 3:35 p.m.
  - b. Edward Escobar moved to accept, Monica Gaughan seconded the motion.



**College of Liberal Arts and Sciences Senate  
MINUTES  
April 18, 2016 | 3:15 pm | Fulton Center 2490**

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- I. Call to Order
  - a. Michael Rosenberg called the meeting to order at 3:18 p.m.
  
- II. Approval of March 21, 2016 Minutes
  - a. Motion to accept the minutes
  - b. Elly van Gelderen moved to accept, Sybil Thornton seconded the motion  
21-accepted; 0-opposed; 0-abstentions
  
- III. Dean's Report
  - a. Dean Kenney spoke about the Hiring Plan for the current academic year. He stated that when all of the searches are complete, which will be around July 1<sup>st</sup>, CLAS will have around 45-50 hires. The College originally wanted around 30-35 hires. The amount of money slated for the 30-35 hires remained the same, even with the additional 10-15 hires. There are a few situations that make hiring difficult to predict. 1. Partner accommodations; 2. Faculty retentions; 3. Initiatives from the President and Provost. One-third of the hiring plan is geared toward retentions and partner accommodations. Around 40 active retentions were factored into the plan, and monies were set aside for it. CLAS is already over the amount set aside. The impact is CLAS will carry the debt through to the following fiscal year for hiring, but the money will not be pulled from any other pot to make up the difference. Dean Kenney was unsure as to which fiscal year the President and Provost Initiatives would be taken out of.
  - b. Dean Kenney also updated the senate on the status of Blackboard. At this time there will be no movement away from Blackboard. The University UTO has been unhappy with Blackboard. They are exploring other option to pressure Blackboard into delivering what UTO has been asking them to do. UTO feels Blackboard's response time has been slow.
  
- IV. Curriculum Committee Report – April 7, 2016
  - a. Motion to accept the report
  - b. Jackie Wheeler moved to accept, Elly van Gelderen seconded the motion  
21-accepted; 0-opposed; 0-abstentions
  
- V. New Business
  - a. Sybil Thornton, Juan Gil-Osle, and Rogier Windhorst accepted nominations as the next CLAS Senate Presiding Officer-Elect. Ballots were collected – 14 in favor of R. Windhorst, 3 in favor of S. Thornton, 2 in favor of J. Gil-Osle, and 2 abstained. Rogier Windhorst accepted the position of CLAS Senate Presiding Officer-Elect.

## College of Liberal Arts and Sciences Senate MINUTES - Continued

### VI. Adjournment

- a. Michael Rosenberg requested a motion to adjourn the meeting at 4:06 p.m.
- b. Rogier Windhorst moved to accept, Sybil Thornton seconded the motion.

### **ADDENDUM to Minutes:**

A few days after the Senate meeting, Dean Kenney provided additional information on the status of Blackboard. The response is as follows:

*As with all technology, learning management systems continue to evolve over time to meet the changing needs of students, faculty and instructors. To that end, ASU is currently exploring new LMS products. This review was prompted by performance issues with the current system and challenges with the interface. There are newer versions of products, including Blackboard's new cloud-based service, that offer features in line with the technical and pedagogical needs of the university.*

*Early in 2016, ASU began to explore potential paths forward. These options include:*

- *Blackboard's new cloud-based service (eventually with the new Bb Ultra interface)*
- *Canvas, an alternative to Blackboard, or another platform*

*A steering committee has been formed under the Provost's office, with representation from the University Senate, UTO and EdPlus/ASU Online. In addition, there is a large stakeholder group being formed to aid in the review process. This group has representation from all colleges.*

*As information becomes available (e.g., documentation, feature sets, pilots, reviews and surveys), it will be shared via this website: <https://uto.asu.edu/lms> dedicated to informing and engaging the ASU community on this topic.*

*Given the scope of this endeavor, a decision will not be made hastily or lightly. Both ASU and Blackboard have many reasons to continue their current partnership. However, as the nation's largest university, ASU has needs beyond what the current Blackboard system can provide. If during the course of this process an alternate platform emerges, it may be considered.*